

Winter weather and unforeseen circumstances

Procedures when we can't open at the start of the day

We will always work our hardest to ensure that St. John's stays open throughout the winter. However, unfortunately there may be occasions where we are unable to open as over fifty staff (including the caretaker, cleaners, cooks, teachers and office staff) need to travel from as far as Nottinghamshire and South Derby to open and ensure that our 400 children can be fed, watered and be cared for safely and happily throughout the day.

We will always ensure that we make a decision as early as possible as to whether or not we can open. The latest we will make a decision to close is 7.30am as by then we hope to have enough information about weather conditions and staff availability, who may be stuck in traffic themselves and unsure of their own arrival time, to know if we can open safely for 400 children by 9am.

1. If we are unable to open or feel we need to close during the day we will update the school website with information on the home page. **Check this first. This is the easiest and most efficient way to let you know what is happening.** www.stjohnsbelper.co.uk
2. Secondly we will send out an email to every family that subscribe to email updates. To subscribe go to <http://eepurl.com/dayojz> and add your email address.

If no information has come through via any of these methods you need to assume that school is open. **Do not ring us in inclement weather** to ask if we are open or closing early. If you do phone you will be taking up staff time and a valuable phone line and you will be preventing us from working effectively. We would rather be spending time clearing snow, checking we have staff on site in suitable numbers to safely look after children and preparing the school for opening as normal or closing safely than impossibly trying to speak to hundreds of parents individually on the phone.

Procedures for when we have to closing during the school day

Once all the children are safely in school we will hopefully be able to stay open throughout the day. If circumstances change, for example if the weather changes, we will decide if

- we need to ask all parents and carers to come and collect all children and close the school early
- or
- if we can stay open but offer parents and carers the opportunity to come and collect children early if they want to

We will share any decision we make by

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3. We will send a text out to parents letting you know if we have decided to close the school and that all children need to be collected.

Please be aware that if school is open and we have not made a decision to close, any children that are collected early may have their absence recorded as unauthorised.

Remote learning and continued lessons when school is closed

When school is closed class teachers will be able to provide work through our Google virtual classroom. All children have a private log on and password to access this online classroom. Parents are invited to read our supporting information about remote learning.

<https://www.stjohnsbelper.co.uk/remote-learning/>